

Webinar - Managing Remote Teams

(Max 10 per session, to allow for interaction and Q&A)

Audience: People Managers

Duration: 45-60 mins

Overview: This session:

- Introduces managers to proactive remote management;
- Addresses the issues that can make remote working particularly demanding;
- Keep team engagement front of mind.

The session covers common challenges, setting boundaries, the importance of regular communication and a host of other core topics as well as allowing an opportunity for managers to ask questions.

Agenda:

- Defining home working
- Benefits to WFH
- Building trusted relationships
- Challenges
- Agreeing processes and boundaries
- Managing expectations (Agree ways of working – don't assume that these will be the same as working in the office)
- Being flexible
- Communication (Inc. When and how to 'check in' with your team)
- Using technology
- Q&A

Approach:

- Initial meeting with HR to understand any company specific guidelines that may be in place around home working so that we can tailor any content accordingly.
- Preparation video sent to delegates to prepare them for the session, advise them on the tool we're using and how to log in as well as giving them an overview of what to expect.
- The webinar session (approximately 45-60 mins depending on Q&A)
- Follow-up micro learning video re-capping core messages and top tips for managers to refer to whenever they need.